



# 2019 Camp Registration

<b>Office Use Only</b>	
Date Rec'd:	_____
Amt of Check:	_____
Check #:	_____
Initials:	_____

CAMPER INFORMATION					
Camper's Name			Birth Date		Gender
Parent 1 Full Name			Parent 2 Full Name		
Parent 1 Address			Parent 2 Address		
City / State / Zip			City / State / Zip		
Home Phone Parent 1			Home Phone Parent 2		
Cell Phone Parent 1			Cell Phone Parent 2		
Office Phone Parent 1			Office Phone Parent 2		
Primary Email			Secondary Email		
Allergies/Medication/Special Diet			Epi-Pen	Y or N If <b>yes</b> , provide camp with <b>two</b> epi-pens	
How did you hear about us?			Is your child potty trained?	Y or N	

LOWER CAMP					
16 month olds – Rising Kindergartners					
Half Day (9-1)		Full Day (9-4)		Extended Day (7-6)	
CIRCLE AGE GROUP					
<b>16 months - 2 years</b> 2, 3 or 5 days 3 days – M-W 2 days – Th/F Half or Full day 1:5 ratio Discovery Cove	<b>2 - 2½ year olds</b> 2, 3 or 5 days 3 days – M-W 2 days – Th/F Half or Full day 1:6 ratio Discovery Cove	<b>2½ - 3+ year olds</b> 2, 3 or 5 days 3 days – M-W 2 days – Th/F Half or Full day 1:7 ratio Discovery Cove	<b>3½ - 4+ year olds</b> 5 days Half or Full day 1:8 ratio Discovery Cove *Potty trained	<b>4+ year olds</b> 5 days Half or Full day 1:9 ratio Discovery Cove *Potty trained	<b>4 ½ - Rising KND</b> 5 Days Half or Full Day 1:10 ratio Off-site Swim twice a week

**Please circle your choices for camp below**

Session	Days	Program			Buy Lunch	
1 June 17- June 21	2 3 5	Half day (9 – 1)	Full day (9 – 4)	Extended Day (7 - 6)	Yes	No
2 June 24 – June 28	2 3 5	Half day (9 – 1)	Full day (9 – 4)	Extended Day (7 - 6)	Yes	No
3 July 8 – July 12	2 3 5	Half day (9 – 1)	Full day (9 – 4)	Extended Day (7 - 6)	Yes	No
4 July 15 – July 19	2 3 5	Half day (9 – 1)	Full day (9 – 4)	Extended Day (7 - 6)	Yes	No
5 July 22 – July 26	2 3 5	Half day (9 – 1)	Full day (9 – 4)	Extended Day (7 - 6)	Yes	No
6 July 29 – August 2	2 3 5	Half day (9 – 1)	Full day (9 – 4)	Extended Day (7 - 6)	Yes	No
7 August 5 – August 9	2 3 5	Half day (9 – 1)	Full day (9 – 4)	Extended Day (7 - 6)	Yes	No

## Camp Includes

- ✨ Discovery Water Cove for 16 months - 5 years
- ✨ Lunch on Fridays for all campers
- ✨ Lunch for Extended Day (ExD) Campers
- ✨ Camp T-shirt for Off-site Swim
- ✨ Weekly theme-related activities
- ✨ In-House Field Trips



# 2019 VILLAGE GREEN DAY CAMP FEES



## SESSION FEES

Ages	Days	Sessions 1-7
<b>Half Day 9am-1pm</b>		
16 months – 3 years	2 Half Day (Th/F)	\$ 120.00
16 months – 3 years	3 Half Day (M-W)	\$ 170.00
16 months – 5 years	5 Half Day	\$ 230.00
4½ - 5 years	5 Half Day w/swim	\$ 250.00
<b>Full Day 9am-4pm</b>		
16 months – 5 years	5 Full Day	\$ 310.00
4½ - 5 years	5 Full Day w/swim	\$ 330.00
<b>Extended Day 7am-6pm</b>		
16 months – 5 years	5 Day w/ExD	\$ 370.00
4½ - 5 years	5 Day w/ExD & swim	\$ 390.00

## OTHER FEES & DISCOUNTS

- ☀ Non-refundable, non-transferable registration fee of \$50.00 for 1<sup>st</sup> child, \$25.00 for 2<sup>nd</sup> child
- ☀ Change fee of \$35.00 for each change after confirmation has been sent. Requests for schedule changes must be in writing and approved by the Camp Registrar or Director.
- ☀ Late session sign ups requested after 1:00 pm on Thursday, for the following week, will incur a \$35.00 late processing fee.
- ☀ Returned check fee/failed auto-debit fee of \$35.00.
- ☀ Late payment fee of \$30.00 per month if balance is not paid in full by deadline.
- ☀ Lunch can be purchased at a fee of \$18.00 per week for 4 days (M-Th), \$13.50 for 3 days (M-W). **(Friday lunches are free for all campers. Lunches must be purchased for the entire session and sign up is required 1 week in advance.)**
- ☀ Late pick-up fee of \$15.00 per 15 minutes or any portion thereof; \$25.00 per 15 minutes or any portion thereof after 5 late pick-ups; \$35.00 per 15 minutes or any portion thereof after 10 late pickups.
- ☀ **Siblings receive a 10% discount on the lesser tuition and only when attending the same session.**
- ☀ **10% discount given for each session registered AND paid for by April 1st.**
- ☀ **Only one discount is applicable per child per session.**

**Be sure to read all the information on the Camp Brochure and the Camp Fee Sheet, and to visit our website at [www.villagegreendayschool.com](http://www.villagegreendayschool.com).**

## REGISTRATION PROCESS

- ☀ Complete and sign the registration form and submit with the **non-refundable/non-transferable** registration fee **AND** the **non-refundable/non-transferable** first session fee.
- ☀ After registration is processed you will receive a confirmation email, invoice, and required forms to complete and return. **Registration for camp is not final until you receive this email.**
- ☀ **Incomplete registrations may result in a delay of your child's acceptance into the program.** Registration is not valid unless signed by parent or guardian.
- ☀ Required forms must be returned **by June 1<sup>st</sup>**.
- ☀ **Payment for each change or added session is due at the time request is made.**
- ☀ Payment in **FULL** for **ALL** registered sessions is due **by June 1<sup>st</sup> except for Extended Day (7-6)** families attending 5 weeks or more who have the option of monthly billings, paid in 3 payments, May 1<sup>st</sup>, June 1<sup>st</sup> & July 1<sup>st</sup>. Full time Child Care accounts must be paid in full **by July 1<sup>st</sup>**.
- ☀ Refunds are **NOT** available for missed days or sessions.
- ☀ Final invoices come from the finance office. We reserve the right to correct billing errors.
- ☀ Payment is due for all registered sessions unless notified by camp registrar that a session is unavailable. Dropping a session after registration is accepted **does not** relieve you of this responsibility.

## TERMS & CONDITIONS

- ☀ Complete, sign and submit with the non-refundable registration fee **AND** the non-refundable first session fee
- ☀ The balance for all remaining registered sessions is due in **FULL by June 1<sup>st</sup>**. Monthly billings, (May-June-July), are available for Extended Day (7-6) families attending 5 weeks or more. Extended Day accounts must be paid in full **by July 1<sup>st</sup>**.
- ☀ After the initial payment, payments will continue via ACH through the bank and account number we have on file indicated on the front or via Credit Card. (If not already signed up, you can elect to have payments processed via ACH or Credit Card. Credit Card payments will be assessed a 3% convenience fee as we offer other payment options.
- ☀ I understand that I am obligated to pay for all sessions I have selected unless the camp registrar notifies me that a session is unavailable. Dropping a session after registration is accepted **does not** relieve me of this responsibility. By signing this agreement, I acknowledge that I am the person financially responsible for this account. All financial questions and inquiries must go through the Financial Office.
- ☀ I agree to abide by the guidelines established in the Great Falls Camp Handbook, which will be emailed by the Camp Registrar.

Parent / Guardian Signature

Date

Camp Registrar Signature

Date